

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – February 28, 2018**

Meeting called to order by Debbie L. Moss, President of the Board at 10:06 a.m. at the Sheet Metal Workers' Local 33, 12515 Corporate Drive, Parma, Ohio, on February 28, 2018.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Douglas Wang; Dr. Sherrie Williams was in route to the meeting at the time of roll call.

The reading of the minutes of the January 28, 2018, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Mr. Gatt, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

The reading of the minutes of the February 12, 2018, special Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Wang, seconded by Mr. Gatt, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Mr. Wang; Dr. Hall abstained due to his absence from the February 12, 2018 meeting.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Dr. Williams arrived to the meeting at 10:15 a.m.

Legislative Updates - N/A

Committee Reports – N/A

Approval of Resolutions/Motions:

**REGULAR ACTIONS OF THE BOARD:**

It was moved by Dr. Hall, seconded by Dr. Williams, that the following RESOLUTION (2018-14) be adopted:

BE IT RESOLVED to accept the Robert Wood Johnson Foundation Health Improvement Partnership-Cuyahoga (HIP-Cuyahoga) grant in the amount of \$75,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2018-15) be adopted:

BE IT RESOLVED to accept a donation from the Nestle Foundation in the amount of \$25,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2018-16) be adopted:

BE IT RESOLVED to accept the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2018 through February 28, 2019. Amount to be received is not to exceed \$984,524.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to her affiliation with MetroHealth and their receipt of HRSA program funding.

It was moved by Mr. Wang, seconded by Dr. Hall, that the following RESOLUTION (2018-17) be adopted:

BE IT RESOLVED to accept addendums to the following contracts (Resolutions 2017-43, 2017-80 and 2017-153) under the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2017 through February 28, 2018 (ref. enclosed):

	Amount to be paid not to exceed:	
	<u>From</u>	<u>To</u>
Circle Health Services	\$133,365.81	\$ 95,816.81
University Hospitals of Cleveland	\$932,876.31	\$962,876.31

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang; Dr. Williams abstained due to her affiliation with MetroHealth and their receipt of HRSA program funding.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2018-18) be adopted:

BE IT RESOLVED to renew contract with the Ohio Department of Health (ODH) to participate in the Medicaid Administrative Claiming (MAC) process from July 1, 2017 through June 30, 2019. Reimbursement of MAC claims to CCBH will be in accordance with the Department of Health Medicaid Administrative Claiming Guide.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Gatt, that the following RESOLUTION (2018-19) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to, on behalf of the Cuyahoga County District Board of Health, accept and enter into a Water Pollution Control Loan Fund agreement with the Ohio EPA to assist homeowners with the cost of the repair or replacement of home sewage treatment systems or connection to a sanitary sewer within the jurisdiction of the Cuyahoga County District Board of Health. Amount to be received is not to exceed \$200,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-20) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to prepare and execute an application for the Ohio Department of Transportation (ODOT) Safe Routes to School (SRTS) funds for the Maple Heights School District SRTS project. The total cost of the project is not to exceed \$15,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2018-21) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with CB Mullins Construction under the HUD Lead Hazard Control grant for lead remediation at 13706-08 & 3rd Floor Graham East Cleveland, Ohio 44112 (CRC 2018-1). Amount to be paid to CB Mullins Construction is not to exceed \$26,495.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-22) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Paragon CMS under the HUD Lead Hazard Control grant for lead remediation at 1824 Charles East Cleveland, Ohio 44112 (CRC 2018-19). Amount to be paid to Paragon CMS is not to exceed \$26,989.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

It was moved by Dr. Williams, seconded by Mr. Wang, that the following RESOLUTION (2018-23) be adopted:

BE IT RESOLVED to authorize Then and Now Certificate for the following purchase order:

<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>
18193	Cleveland Neighborhood Progress	\$3,250.00	Racial Equity & Inclusion Workshop

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Dr. Williams stepped out of the meeting to take a phone call.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2018-24) be adopted:

BE IT RESOLVED to establish a fee schedule for the Prevent Premature Fatherhood (PPF) grant effective January 1, 2018 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2018-25) be adopted:

BE IT RESOLVED to approve the disposal of excess and/or surplus assets.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

## **BOARD ORDERS, RULES, FEES OR REGULATIONS**

### **FIRST READING:**

None

**SECOND READING:**

None

**THIRD READING:**

RESOLUTION (2017-69) To approve the application for exemption pursuant to ORC 3714.04 by Boyas Excavating, Inc. for approval of the plan modification of its Construction Debris and Demolition Landfill Operating License pursuant to the recommendation of the Ohio EPA as set forth in the Board's Findings and Orders incorporated herein fully by reference (First Reading-May 24, 2017, Second Reading-June 28, 2017, Third Reading-July 26, 2017 – Tabled).

RESOLUTION (2017-132) To approve a Consent Agreement between the Board and North Pointe Towers, LTD. and RHM Real Estate Group (Respondents) regarding remedial action required of Respondents to abate a nuisance at property owned or managed by Respondents at 26151 Lake Shore Blvd., Euclid, Ohio (ref. enclosed) (First Reading-October 25, 2017, Second Reading-November 22, 2017, Third Reading-December 19, 2017 - Tabled).

RESOLUTION (2017-165) To amend the Cuyahoga County Board of Health's Swimming Pool Program License fees pursuant to Ohio Revised Code Section 3749.04 effective March 26, 2018 (ref. enclosed) (First Reading-December 20, 2017, Second Reading-January 24, 2018).

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2017-165) be adopted:

BE IT RESOLVED to amend the Cuyahoga County Board of Health's Swimming Pool Program License fees pursuant to Ohio Revised Code Section 3749.04 effective March 26, 2018 (ref. enclosed) (First Reading-December 20, 2017, Second Reading-January 24, 2018).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-26) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A      Appropriation Measures.
- Schedule B      Cash Transfers.
- Schedule C      Routine Personnel Actions.
- Schedule D      Employee Training and Travel Expenses.
- Schedule E      Approval of Vouchers. (Available upon request)
- Schedule F      CRC Report and Other Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Health Commissioner's Report – (11:22 a.m. – 11:29 a.m.)

(1) ARCO Update (11:22 a.m. – 11:29 a.m.)

Dr. Williams returned to the meeting at 11:25 a.m.

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Mr. Wang, seconded by Dr. Williams, that pursuant to Resolution 1993-43 and

O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel and contractual issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang, Dr. Williams.

Executive Session began at 11:45 a.m.

Dr. Williams left the meeting at 12:45 p.m.

Executive Session ended at 12:53 p.m.

Miscellaneous Business –

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-27) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with the Ohio Nurses Association (ONA) in substantially the same terms and conditions as negotiated and set forth in the tentative agreement summary for the period from January 1, 2018 through December 31, 2018.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Thereupon, it was also moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2018-28) be adopted:

BE IT RESOLVED to approve the application of an Across-the-Board 2018 salary increase of 2.5% for employees except ONA bargaining unit employees, contract employees, intermittent employees and student appointments, and the Health Commissioner effective January 1, 2018.

The increases for 2018 shall be applied as follows:

(1) Employees whose salary is between the minimum and midpoint of their pay grade, shall receive a 2.5% increase onto their base salary;

- (2) Employees whose salary is between the midpoint and maximum of their pay grade, shall receive a 1.25% increase onto their base salary and a 1.25% increase as a one-time lump sum payment that does not alter their base pay;
- (3) Employees whose salary is above the maximum of their pay grade, shall receive a 2.5% increase as a one-time lump sum payment that does not alter their base pay;

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:56 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Wang.

**SCHEDULE A**  
**APPROPRIATION MEASURES**

1. Establish Budgets
  - A. Establish a budget for the 2018/2020 Health Improvement Partnership-Cuyahoga (HIP-Cuyahoga) grant in the amount of \$75,000.00 (ref. enclosed).
  - B. Establish a budget for 2018 Nestle Foundation donation in the amount of \$25,000.00 (ref. enclosed).
  - C. Establish a budget for the 2018/2019 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant in the amount of \$984,524.00 (ref. enclosed).
  - D. Establish a budget for the 2018 Prevent Premature Fatherhood (PPF) grant in the amount of \$70,000.00 (ref. enclosed).
2. Budget Revisions
  - A. Budget Revision in the 2015/2018 HUD Lead Hazard Control grant to redistribute \$2,968.49 (ref. enclosed).
  - B. Budget Revision in the 2017 ODH Injury Prevention grant to decrease the amount by \$5,000.00 (ref. enclosed).
  - C. Budget revision in the 2017/2018 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant to redistribute \$3,979.21 (ref. enclosed).
  - D. Budget revision in the 2017/2018 Reproductive Health and Wellness (RHW) grant to increase the budget by \$8,408.16 (ref. enclosed).
  - E. Budget revision in the 2017 Creating Healthy Communities (CHC) grant to decrease budget by \$41.83 (ref. enclosed).

**SCHEDULE B**  
**CASH TRANSFERS**

1. Operating Transfers

None

2. Residual Equity Transfers

None

**SCHEDULE C**  
**ROUTINE PERSONNEL ACTIONS**

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Ratify Appointment(s):

- A. Somer Walker, Administrative Specialist, Grade A, \$ 30,060.00 annually effective February 5, 2018.

Lateral Appointment(s):

- A. Cynthia Miller, Public Health Nurse 2, Step X, \$54,346.50 annually effective February 5, 2018.
- B. Tara Hanchar, Communicable Disease Investigator, Grade D, \$51,282.40 annually effective March 19, 2018.

Rescind Appointment(s):

- A. Tia Lawson, Account Clerk, Grade A, \$30,060.00 annually.

Promotion(s):

- A. Sarah Kevany, Sanitarian, \$46,991.00 annually, effective March 5, 2018.

Resignation(s):

- A. Carl Preusser, Informatician, effective February 9, 2018.
- B. Anna Florencki, Public Health Nurse, effective February 23, 2018.

**SCHEDULE D**  
**EMPLOYEE TRAINING AND TRAVEL EXPENSES**

**Administration**

- a. Terry Allan to Institute of Medicine (IOM) – Roundtable on Population Health Improvement, Exploring the Role and Potential of Faith-Based Community Assets in Improving Population Health – March 21-23, 2018 – Raleigh, NC (IOM to pay all expenses).
- b. Terry Allan to Governing Roundtable - March 29, 2018 – Columbus.
- c. Marciea Stewart to Medicare Update Workshops for Small Practices February 21, 2018 – Columbus.

**Environmental Public Health**

- a. Jeff Hanchar and Stephanie McConoughey to HUD Program Manager School April 29, 2018 – May 3, 2018 – Omaha, NE – registration fee \$165.00 each.
- b. Joe Lynch to NACCHO Vector Control Summit March 12-15, 2018 – Orlando, FL.
- c. April Vince to Ethics in the Electronic Age: Standards for Ohio Social Service Professionals April 11, 2018 – Cleveland – registration fee \$79.00.

**Epidemiology, Surveillance and Informatics**

- a. Jackie Napolitano to Annual Midwest Workshop in Environmental Health – March 26-28, 2018 – Columbus - registration fee \$60.00.

**Prevention and Wellness**

- a. Roger Sikes to Ohio Conference of Community Development January 24, 2018 – Dublin.
- b. Alison Patrick to Ohio Early Childhood Health Network meeting February 26, 2018 – Columbus.
- c. Theresa Henderson and Camille Verbofsky to Ohio Health Train the Trainer March 2, 2018 – Columbus.
- d. Kate Burnett-Bruckman to Training for Consumers on Quality Program conference March 6-9, 2018 – Columbus.
- e. Alison Patrick to Group Model Building Skills Lab March 13-16, 2018 – Boston, MA.
- f. Angela Newman to Maternal Child Health Project Director meeting March 19-20, 2018 – Columbus.
- g. Joy Gordon\* to Regional School Nurse Conference April 20, 2018 – Wooster - registration fee

\$40.00.

- h. Erin Lark to 2018 Conference on Adolescent Health April 22-24, 2018 – Ypsilanti, MI – registration fee \$345.00.
- i. Alison Patrick to National Farm to School conference – April 24-26, 2018 – Cincinnati – registration fee \$250.00.
- j. Zachary Levar to Training for Consumers on Quality Program conference April 24-27, 2018 – St. Louis, MO.
- k. Zachary Levar to World Conference on Quality and Improvement conference April 27-May 2, 2018 – Seattle, WA – registration fee \$1,295.00.
- l. Claire Boettler to 2018 OPHP Board meetings – Columbus.

\*Professional education under ONA contract.

**SCHEDULE F**  
**CRC REPORT AND OTHER CONTRACTS**

**A. CRC Report**

1. February 6, 2018 Meeting (ref. enclosed):

No Exchange of Funds

CRC 2018-13: Amendment - American Builders & Applicators – date extension

CRC 2018-14: Amendment - Allenbey Construction, LLC – date extension

CRC 2018-15: Program Provider Agreements – ODH - VFC provider

CRC 2018-16: Public Health Experience Agreement - Consortium of Eastern Ohio Master of Public Health

Contract Recommendations for Board Approval

CRC 2018-19: Contract - Paragon CMS - \$26,656.00

Contract Authorizations

CRC 2018-17: Contract - American Builders & Applicators - \$15,500.00

CRC 2018-18: Contract - BDL General Contracting - \$6,500.00

CRC 2018-20: Contract - American Builders and Applicators - \$22,050.00

Contract Approvals

CRC 2018-21: Contract - Traci Gallagher-Bonvenuto - \$3,000.00

CRC 2018-22: Contracts -

Recovery Resources	\$ 8,500.00
Lorain County Public Health	\$15,000.00

CRC 2018-23: Addendum - Cleveland Rape Crisis Center - increase amount from \$5,750.00 to \$6,000.00

CRC 2018-24: Contract - Cleveland Clinic Foundation - \$200.00

CRC 2018-25: Contract - David W. Knight, D.D.S. - \$65.00

CRC 2018-26) Contract - Radio One - \$5,600.00

2. February 20, 2018 (ref. enclosed):

No Exchange of Funds

CRC 2018-27: Addendum - Auburn Bainbridge Excavating – date extension from December 28, 2017 to March 28, 2018

CRC 2018-28: Addendum - Auburn Bainbridge Excavating date extension from December 11, 2018 to March 11, 2018

CRC 2018-29: Addendum - Suburban Septic Service date extension from February 20, 2018 to May 21, 2018

CRC 2018-30: Addendum - CB Mullins Construction date extension from March 10, 2018 to April 26, 2018

CRC 2018-31: Addendum - CB Mullins Construction date extension from March 26, 2018 to April 10, 2018

CRC 2018-32: BAA – City of Euclid

CRC 2018-33: Contract - Middleburg Heights Community Center - facility use on March 8, 2018

Contract Approvals

CRC 2018-34: Contract - Medina County Combined Public Health District - \$15,000.00

CRC 2018-35: Contracts -

Cuyahoga County Planning Commission	\$ 10,000.00
East Cleveland Farmers Market Preservation Society	\$ 4,500.00

CRC 2018-36: Addendums -

	From	To
Mercy Regional Medical Center	\$ 232,001.95	\$ 232,901.95
The MetroHealth System	\$1,728,276.13	\$1,735,825.13

CRC 2018-37: Contract - Radio One - \$12,300.00

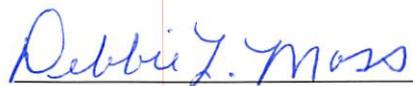
B. Other Contracts

None

**CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH**



Terry Allan, Secretary



Ms. Debbie L. Moss, President